**Exhibit A**

**Scope of Work**

**Description of Services**:

[Provide a detailed description of the services that will be provided and list any expected deliverables]

**List of Key Personnel:**

[Identify the names and contact information for Client and University’s key personnel (*e.g.*, a specific project manager).]

**Client-Supplied Equipment or Materials**

[Identify any equipment or materials Client will be providing to University for the Services]

**Dates/Deadlines/Milestones and Time(s) of Services:**

[Identify the date(s) when Services are to be performed including any required deadline/milestone schedules.