




University of Pittsburgh

Office of Research

350 Thackeray Hall
Pittsburgh, Pennsylvania 15260
412-624-7419
Fax: 412-624-7409

MEMORANDUM

TO: University Research Community

FROM: Allen A. DiPalma, Director 

DATE: July 27, 2006

SUBJECT: Grant Subcontracts between the University of Pittsburgh and the Magee Women's Research Institute

Effective June 1, 2006, there was a change in the subcontracting arrangements between the University of Pittsburgh (University) and the Magee Women's Research Institute (MWRI). All grant proposals for which University personnel are named as principal investigators must be submitted through the University, either as a direct grant or through a subcontract with MWRI. For proposals submitted through the University with portions of work being done in MWRI space, or utilizing MWRI staff, you should continue to initiate a subcontract with MWRI only for MWRI costs. Participation by University faculty will be covered by one subcontract issued to the University for all faculty participating under a specific award. If faculty participation crosses departmental lines, the master account holder will be responsible for processing the subaccounts to the respective departments.

For proposals submitted through MWRI that include University employees, either faculty or staff, a subcontract must be negotiated between University and MWRI for the use of their effort on the grant. The University faculty member who is submitting the grant through MWRI will be the PI on the subcontract with the University. All standard subcontracting principles, including indirect rate charges, will apply.

Should you have any questions or need further clarification, please contact your grants administrator in the Office of Research.

Thank you for your attention to this matter.