The Office of Sponsored Programs (OSP) assists University of Pittsburgh faculty, staff and students in their efforts to promote and secure sponsored research funding. This includes reviewing, negotiating, endorsing and providing administrative oversight related to proposals and awards in accordance with all applicable laws, policies and regulations.

OSP, which reports to the senior vice chancellor for research, partners with the Pitt research community to secure funding; exchange research materials, data and ideas; and build collaborations in an effort to foster creativity, scholarship and innovation.

**OSP Teams**

**Clinical and Corporate Contracts**
Handles most industry-sponsored and clinical contracts as well as many nonfinancial agreements to transfer materials and data and to protect information

ClinCorp@pitt.edu

**Federal Contracts**
Responsible for the negotiation and acceptance of awards from the federal contract funding mechanism

FedCon@pitt.edu

**Grants Management**
Responsible for the submission and award activation of federal grants, cooperative agreements, state agreements and foundation awards

OSP@pitt.edu

**Research Development**
Produces and distributes funding opportunity newsletters, provides informational sessions detailing specific funding mechanisms, coordinates internal grant competition for limited submissions, and identifies relevant funding opportunities for specific research projects

GrantDev@pitt.edu

**Fee for Service**
Responsible for the review and processing of select fee-for-service agreements including work—in categories such as services, use of equipment or labs, products, and evaluations/assessment/training—that is client initiated and can be provided to external for-profit as well as not-for-profit clients for the benefit of the private and public sectors

OSPFFS@pitt.edu

**OSP Systems: PERIS, MyRA and Contraxx**

The PERIS™ (Pitt Electronic Research Information Solution) portal is an electronic research management solution that streamlines administrative workflow, enhances data collection and processing transparency, and bolsters communication and partnership for Pitt’s research community. Visit: peris.pitt.edu

MyRA (My Research Agreements) is used for routing, submission and tracking of nonfinancial agreements, including material transfer agreements, data use agreements and confidentiality agreements, for OSP review. Visit: myra.pitt.edu

OSP is responsible for issuing subawards from prime agreements such as contracts, grants or cooperative agreements, awarded to the University. Contraxx tracks sponsored award requests. Visit: pi.tt/subawards

A Nexus of Excellence for Research Resources
SPONSORED PROGRAM LIFECYCLE WITH OSP SUPPORT

**Research Development**
- Coordinate limited submission process
- Distribute funding announcements
- Deliver informational training sessions
- Identify funding
- Provide informational sources for faculty and trainees

**Proposal**
- Prepare and route proposal in electronic systems
- Review
- Submit to sponsor

**Award**
- Receive contract or award
- Notify principal investigator or department
- Negotiate

**Activation**
- Request documents from departments
- Obtain compliance approvals
- Verify detailed budget

**Research Begins**
- Sponsored Projects Accounting assigns account number
- Principal investigator begins work

**Award Closeout**
- Verify that all award requirements are complete

Learn more at [osp.pitt.edu](http://osp.pitt.edu)