

Office of Research News & Notes

Office of Research Updates

Status Update for Outgoing Subawards/Contract Services Agreements

Effective Monday, February 29, 2016, the homepage on the Office of Research website will indicate the date of receipt for which the Office of Research is currently processing requests for outgoing subawards/contract services agreements. The status on the website will be updated by the close of business each Monday.

MyRA (My Research Agreements) System Enhancements

Over the past few months, a number of MyRA system enhancements have been implemented. These enhancements include the following:

- Questions have been added to the additional information section to allow principal investigators (PIs) to
 - highlight specific concerns they may have with the language of an agreement.
 - request review of the final version of the agreement prior to execution.
- Automated notifications now remind MyRA system users that an action is required.
- The content of notices generated by MyRA have been modified to provide recipients with more details.
- In the Agreements window, expired agreements now appear in the Archived tab.
- Based on user feedback, various questions have been tweaked to help avoid confusion and to provide a better user experience.
- The Export Control section has been modified to reflect recent changes to federal regulations.

Reminder – Grant Proposal Submissions to the Office of Research

Recently, a number of grant proposals arrived to the Office of Research shortly before the sponsor deadline. These proposals generated electronic errors at submission, and due to the complexity of the errors and the lack of time, these proposals did not reach the sponsor by the deadline and thus were administratively withdrawn by the sponsor. These are unfortunate situations for the principal investigator, the department, and the Office of Research which should not happen.

Complete and final proposals, which must include all of the documents required for submission, as well as upload of the electronic application, if applicable, and any other

attachments or approvals required by the sponsor or the University, are to be received by the Office of Research **at least three (3) full business days prior to the sponsor's due date.** The sponsor's due date is defined as the date and time after which the sponsor will no longer accept proposals.

Please be advised that your school may impose additional deadlines and requirements, so please be sure to confirm those deadlines within your school.

If a proposal is not received by the Office of Research before the stated internal deadline, no guarantee can be provided that the proposal will be submitted on time.

Sponsor Updates

Important National Institutes of Health (NIH) and Agency for Healthcare Research and Quality (AHRQ) Changes

The NIH and AHRQ have several recent and upcoming changes to be mindful of as they will impact both proposal submission as well as post-award activities:

1. NIH & AHRQ Policy and Guidance Changes (Notice (s): NOT-OD-16-004; NOT-OD-16-068)
<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-004.html>
<https://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-068.html>
 - a. Phase II implements remaining policy changes and **NEW FORMS-D** beginning **May 25, 2016**
 - b. The second notice listed above, NOT-OD-16-068, outlines the NIH's Plans to update form versions for Administrative Supplements, Successor-In-Interest, and Change of Institution Announcement

2. New NIH & AHRQ PHS Assignment Request Form (Notice: NOT-OD-16-008)
<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-008.html>

Applicants who want to communicate requests pertinent to the assignment and initial peer review of applications will now be required to use the new PHS Assignment Request Form beginning with applications due on or after **May 25, 2016**

3. NIH & AHRQ Changes in Font Guidelines for Grant Applications (Notice: NOT-OD-16-009)
<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-009.html>

Beginning with applications due on or after **May 25, 2016** new font requirements must be followed

4. NIH & AHRQ Implement Changes in Post-Award Forms and Instructions (Notice: NOT-OD16-005) <http://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-005.html>

Newly revised forms and instructions will be implemented for various forms and instructions beginning **December 1, 2015 through March 25, 2016**. The forms and instructions targeted are:

- i. Research Performance Progress Report (RPPR)
- ii. Statement of Appointment Form (PHS 2271)
- iii. NRSA Termination Notice (PHS 416-7)
- iv. Non-competing Continuation Progress Report (PHS 2590)
- v. Final Progress Report Instructions (Final Progress Report)

Please refer to the notice for the specific form/instruction changes and related dates

Over the next several weeks, the Office of Research will be sending out information that will highlight some of the specific details of the agency changes outlined above.